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Moving Guide - 8 to 4 Week before moving

6-8 Weeks before moving

- Organization is the key for a smooth move and this is the time to start getting the details of your move.
- This is the time to decide what items you wish to transport to your new home. If you decide to dispose of items that you don't need you should either donate them to a charity or consider having a garage sale. Contact a local charity or pick a date at least two weeks before moving date for the garage sale. Advertise the garage sale locally. Team up with your neighbors who want to sell some of their old belongings, and plan a large neighborhood "sale".
- Start collecting suitable moving and packing supplies if you plan to do your own packing or partial packing. You can purchase all these materials from your agent or a moving supply company. All boxes that you purchase from us or a moving supply company are specially designed for the moving industry to prevent any damages to your belongings. Getting boxes from other sources may create some difficulties when packed in the van. These boxes may be unusual sizes and they may not be strong enough to prevent damages to items packed inside.
- Think about your new home layout and start thinking about where you'll place the furniture. Create a floor plan of your new home that will prevent the stress of making decisions when your furniture arrives at your new home.
- Get familiar with your new community. Request information on schools, community programs, parks and recreation from the local Chamber of Commerce.
- All travel arrangements (hotel, flights, car rental, etc.) for your family should be made at this time. Try to keep your plan flexible as possible to accommodate any schedule changes or delays.
- Keep all receipts for moving related expenses in a designated moving folder. Many moving expenses are tax deductible. Obtain an IRS Change of Address form, Form 8822, by calling (800) 829-1040 or [click here on IRS](#). You will be able to download and print form 8822 and most other IRS tax forms; e.g., Form 3903 to help deduct moving expenses.
- Finalize all real estate and rental needs.
- Contact your insurance agent to transfer medical, property, fire and auto insurance.
- All medical and dental records should be placed in a safe and accessible place. Be sure to include prescription, vaccination records and eyeglass specifications.
- Plan on taking all important documents, such as wills, stock certificates, and other one of kind items (jewelry, coin collection, photos etc.).

4-5 Weeks before moving

- Contact the Post Office for the Change of Address form to tell of your move. give your new address to:
- Friends and family
- Banks, insurance companies, and other institutions
- Credit card companies
- Doctors, dentists and other service providers
- Any clubs or associations memberships.
- Local government agencies, Federal agencies and IRS.
- Magazine and newspaper subscription.
- It is the time to take a look at what you own, and decide what must go and what can be left behind. All items such as old books, magazines, broken items, old toys can be left behind. Remember-adding more weight to your shipment costs more money.
- Organize your move by deciding and making lists of what items you will not transport, what items your van line agent will move and what items you will move yourself.
- Make a decision if the items not going that will be sold at a garage sale, picked by a charity or trash it.
- Make a decision on who will do most of the packing or all the packing. It is a good idea that you let the van line agent do most of the packing. The van line agents know the best methods for keeping items safe; that's what they do for a living.
- Get your kids involved with the moving process. Let your kids do some packing and let them suggest a layout for their new room. Make it fun and exciting for them to move.